

Dry Grassland Special Feature in Tuexenia 32 (2012)
(Guest editors: Thomas Becker, Dobromil Galvanek & Jürgen Dengler)

- Additional information -

Please consider the *Instructions to Authors* of *Tuexenia* (see attachment) for the preparation and submission of your manuscript and follow them carefully. For this *Special Feature*, the following additional or deviating regulations apply:

1. Submitting an abstract prior to full-paper submission increases the chance that your paper is finally accepted.
2. **Deadline for submission is 15 October 2011.** Submissions are to be mailed to Jürgen Dengler (dengler@botanik.uni-hamburg.de). Please inform us in time if you have problems in meeting this deadline. After submission, we will assign your article to one of three guest editors for handling of the peer review. We will inform you who is the responsible guest editor for you, and afterwards you should send all further mails regarding your contribution to her/him.
3. All submitted articles will be subjected to **peer-review** with two anonymous referees. Based on their advice, your responsible guest editor will decide upon acceptance, rejection, and/or necessary revisions of your article. You should be prepared to do rework your article after receipt of the decision letter from the editor within relatively short time. If you do not meet the deadlines announced in that decision letter, we cannot guarantee the publication in *Tuexenia 32 (2012)* even if you meet all other requirements. In the latter case, however, your accepted article could be transferred to *Tuexenia 33 (2013)*.
4. Within the Special Feature, the language of publication is English. It is in the responsibility of you as authors to prepare your manuscript in correct and comprehensible English prior to submission. We strongly advise the use the spell checker of Word and that you have your contribution edited by someone with good experience in publishing in international journals (if necessary, the guest editors can provide contact data of such persons within EDGG). After acceptance, the final version of your manuscript will be linguistically edited by an experienced native speaker (at the expense of EDGG). In addition to the English text, a German abstract and German captions for tables and figures will be published. If you cannot prepare these parts yourself, they will be provided by one of the editors.
5. Deviating from the *Instructions to Authors*, manuscripts should be submitted **only in electronic format** (i.e. no paper copies required). The text should be prepared as a Word document (no pdf or other format), with pages and lines numbered consecutively.
6. Abstracts should be organized in four paragraphs, corresponding to aims, location + methods, results, and conclusions, with usually 1–5 sentences in each paragraph. Deviations from this scheme are only admissible in exceptional cases.
7. Tables and figures should be included on separate pages at the end of the manuscript or in separate files with an easy-to-handle filename such as Laime&Didzis_Table_1.xls or Kuzemko_Fig_2.jpg. All figures should be submitted in good quality and resolution. The

jpg format should exclusively be used for photographs but not for any other type of graphics.

8. Note that *Tuexenia* has **no page limit**. Accordingly, longer articles are admissible, provided the content justifies the length. However, in the *Dry Grassland Special Feature* 2011 likely various good contributions will compete for limited space, and therefore we specifically ask you to write your text concisely, to focus on the major topic, and to prepare figures and tables in a space-saving manner.
9. *Tuexenia* lays particular emphasis on the publication of **vegetation tables with individual relevés**. You are thus invited to prepare such relevé tables alongside synoptic tables (if appropriate for your article). If your tables do not fit on page format, they will be printed as oversize supplements. You are also invited to submit **color photographs** to illustrate studied vegetation types (and other color figures if necessary) as we will be able to include some color figures in the *Special Feature* (without charge).

10. Reference list:

- (a) Scientific transliteration should be applied when you quote references/authors from countries with non-Latin alphabet (e.g. from the Cyrillic alphabet)
- (b) English (or German) translation of titles should be added in brackets when quoting a source written in a language other than English, German, French, Spanish or Latin.

11. Titles of journals and serials should be abbreviated according to the ISSN/BIOSIS standard. This means:

- (a) Articles, conjunctions, and prepositions (e.g. “the”, “and”, “from”) are omitted
- (b) The first letter of every remaining title word (including adjectives and verbs) is capitalised
- (c) One-word titles are not abbreviated
- (d) Individual words of multi-word titles are abbreviated according to the list of title word abbreviations (LTWA), freely available at <http://www.issn.org/2-22661-LTWA-online.php>, i.e. words included in the LTWA are abbreviated (with full stop) as given there, all other words (“n.a.” or not included in the LTWA) are to be written in full.

12. Contact to the guest editors:

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